



1111 19th Street NW Suite 406  
Washington, DC, 20036

[www.ElectrificationCoalition.org](http://www.ElectrificationCoalition.org)

**Position:** Program Associate

**Team:** Electric Vehicle Infrastructure and Federal Investments

**Location:** Flexible; remote.

**Salary:** The salary range for this position has been set at \$50,000-65,000. Actual salaries will vary based on various factors including but not limited to experience, education, skills and other job-related factors. Compensation is commensurate with experience. The range listed is just one component of The Electrification Coalition's total compensation package for employees which includes a full and competitive benefits package.

### **About This Position**

We are seeking an experienced, passionate, and innovative associate to support our work to maximize recent federal investments in EV infrastructure. As an associate on the EV Infrastructure and Federal Investments team, you will support projects to stretch dollars farther by driving public and private partnerships to unlock additional capital, break down state and local barriers to deployment, create technical support that can work at scale, and build capacity in government and within the stakeholder community to support rapid adoption of transportation electrification solutions for all.

In this position, you will apply your skills and experience in the areas of electric vehicle policy or deployment issues, stakeholder engagement, advocacy and campaigns, and writing and analysis. You will work with multiple projects and multiple team members in a remote environment. Your strong bias for action and record of delivering results will help us address the challenges of energy security, climate change, and oil dependence.

### **Key Work Areas**

- Contribute to writing projects including reports, policy briefs and white papers, op-eds, and similar.
- Support convenings and building stakeholder relationships.
- Present information to public audiences through conferences, webinars, and other events.
- Support projects to achieve specific grant deliverables.
- Research and analysis of government and private sector EV-related policies, funding opportunities, and deployment programs.

## **Key Characteristics**

Our ideal candidate brings a suite of leadership skills, including a creative work style ready to engage with new program areas. Additionally, successful candidates thrive in an environment with a dynamic team that is highly mission driven, as well as the following:

- At least 1-3 years of experience in nonprofit, energy, electric vehicle, transportation, government, policy, or political field (preference for candidates with experience in an electric vehicle-related field).
- Knowledge of electric vehicles, energy policy, energy security, and/or transportation policy (not required). Preference will be given to candidates who have knowledge of EV infrastructure deployment or policy.
- Experience with research, data analysis, and report writing.
- Experience and aptitude with communications strategies and campaigns.
- An understanding of the United States system of government and how local, state, and federal policies and programs interact and influence each other.
- Excellent written, verbal and presentation communications skills combined with technical expertise, providing you with the ability to translate relevant technical issues to general audiences.
- Ability to work at a fast pace, under pressure to meet deadlines.
- You love working as part of a team to foster a cooperative, team-oriented work environment.
- You are skilled at working in a remote environment and consider yourself a team player as well as an excellent collaborator.
- You have a strong entrepreneurial/opportunistic approach to work and programs.

## **Application Instructions**

To submit your application for this position please send a cover letter and CV to Annie Freyschlag, Consultant: [afreyschlag@electrificationcoalition.org](mailto:afreyschlag@electrificationcoalition.org).

**The EC is committed to creating a diverse environment and is proud to be an equal opportunity employer.**

## **About The Electrification Coalition**

The Electrification Coalition (EC) is a national, nonpartisan not-for-profit organization committed to promoting policies and actions that facilitate the accelerated deployment of electric vehicles (EVs) on a mass scale. For more than 10 years, the EC and its sister organization, Securing America's Future Energy (SAFE), have sought to reduce our nation's dependence on oil – which is currently responsible for powering 92 percent of our transportation system.